



Portfolio Holder Decisions

Neighbourhood Services and Community Safety and Resources Portfolio

1. **Review of Disabled Facilities Grant Administration Fees** (Pages 1 - 4)
Report of Service Director Health and Wellbeing
2. **Festive Lighting Grant Support - Application Process** (Pages 5 - 8)
Report of Service Director People and Places
3. **Local Lottery Consultation 2018** (Pages 9 - 12)
Report of Head of Finance

This page is intentionally left blank



Portfolio Holder Report

The portfolio holder will make a decision on this item after seven days have elapsed (including the date of publication).

Report of:	Portfolio Holder	Date of publication
Mark Broadhurst, Service Director Health and Wellbeing	Cllr Roger Berry, Neighbourhood Services and Community Safety Portfolio Holder	31 May 2018

Review of Disabled Facilities Grant Administration Fees

1. Purpose of report

- 1.1 To seek approval to increase the fees payable to the Council on Disabled Facilities Grants (DFG) from 10% to 15%.

2. Outcomes

- 2.1 To increase the Council fees on Disabled Facilities Grants to 15%.

3. Recommendation

- 3.1 That the administration fee the Council receives on Disabled Facilities Grants is increased from 10% to 15% exclusive of standard rate VAT.

4. Background

- 4.1 The Council currently receives a 10% administration charge on all Disabled Facilities Grants, with the exception of technical fees such as architect or occupational therapist costs. The administration fee contributes to the running of the service including the processing and administration of applications as well as the technical officer input into the adaptations.
- 4.2 Owing to the changing needs of the service users and the demands of managing increased expectations, we are finding that the resources required for an average adaptation have increased significantly over recent years. It is felt the current 10% fee is no longer representative of the work carried out by the team.

4.3 The administration fee levels charged by districts varies across Lancashire. Discussions were held at a Lancashire DFG Task Group meeting in April 2018, and the majority of Districts are looking to increase their fee levels to 15% to take into account the additional officer time that is currently being taken on adaptations.

5. Key issues and proposals

5.1 The proposed increase in fees to 15% will result in a corresponding increase in the utilisation of the Better Care Funding budget. However, it is not anticipated that this will have a significant impact on DFG delivery.

6. Delegated functions

6.1 The matters referred to in this report are considered under the following executive function delegated to the Neighbourhood Services and Community Safety Portfolio Holder (as set out in Part 3 of the council’s constitution): “To determine charges or fees for any relevant services operated within the Portfolio.”

Financial and legal implications	
Finance	Wyre’s Better Care Funding allocation in 2017/18 was £1,563,469. However this was re-profiled with some spending slipped to 2018/19. The allocation for 2018/19 is currently unknown but assumed to be same as 2017/18 in the Capital Programme. The current budget in 2018/19 has therefore been set at £2,133,469. The change in fee will result in an increase in the 2018/19 budget from £228,590 to £271,200 (£42,610).
Legal	The Housing Grants, Construction and Regeneration Act 1996 s.2(3) and The Housing Renewal Grants (Services and Charges) Order 1996 allows Councils to charge fees that relate to the application and preparation for carrying out the works.

Other risks/implications: checklist

If there are significant implications arising from this report on any issues marked with a ✓ below, the report author will have consulted with the appropriate specialist officers on those implications and addressed them in the body of the report. There are no significant implications arising directly from this report, for those issues marked with a x.

risks/implications	✓ / x
community safety	x
equality and diversity	✓
sustainability	x
health and safety	x

risks/implications	✓ / x
asset management	x
climate change	x
data protection	x

report author	telephone no.	email	date
David McArthur	01253 887434	David.mcarthur@wyre.gov.uk	14/05/2018

List of background papers:		
name of document	date	where available for inspection
N/A		

arm/ph/ne/cr/18/0005dm1

This page is intentionally left blank



Portfolio Holder Report

The portfolio holder will make a decision on this item after seven days have elapsed (including the date of publication).

Report of:	Portfolio Holder	Date of publication
Mark Billington, Service Director People and Places	Cllr Alan Vincent, Resources Portfolio Holder	31 May 2018

Festive Lighting Grant Support

1. Purpose of report

- 1.1 To agree a revised process for the distribution of grant support for festive lighting / displays for 2018/19 and ongoing.

2. Outcomes

- 2.1 Thriving communities and town/village centres.
- 2.2 Better community ownership and a shared responsibility for improving our neighbourhoods.

3. Recommendation

- 3.1 That the festive lighting grant scheme be updated to reflect the fixed distribution of financial support towards areas currently receiving funding on the understanding that they commit to the provision of match funding (either monetary or in-kind contributions).

4. Background

- 4.1 The Council's original aim when agreeing to provide grants for festive lighting was to encourage local sponsorship and promote economic vitality in Wyre's Town Centres.
- 4.2 The contribution has been paid to a recognised body in each town who decides how the grant will be spent. Prior to 2016/17 the grant support was automatically paid to Fleetwood, Cleveleys, Thornton, Poulton, Garstang and Preesall.

- 4.3** A review was conducted in 2016 to explore ways that the grant could be made more accessible across the borough. A new process for distributing the grant support was agreed in June 2016 which introduced a more transparent application process which was open to all areas of Wyre and was scored by a panel.
- 4.4** The application process was open to constituted groups in Wyre, including parish and town councils, with an interest in providing a town/village centre festive display project. Groups were asked to contribute match funding (either monetary or in-kind contributions such as volunteer time) and a phased reduction in the available grant was used to encourage a move towards more sustainable sources of funding in the future.
- 4.5** The new application process was trialled for 2016/17 and 2017/18. During this period the following grants were distributed based on applications received:

Area	2016/17	2017/18
	£	£
Fleetwood	5,000	3,470
Cleveleys	1,500	1,000
Thornton	2,480	2,280
Poulton	4,300	3,170
Hambleton	2,500	2,326
Preesall with Knott End	3,400	3,170
Garstang	5,000	3,170
Total	24,180	18,586

5. Key issues and proposals

- 5.1** Following the two year trial period it is recommended that the festive lighting grant support is continued but this be targeted to the existing recipients, predominantly in Wyre's town centres, in order to promote economic vitality during the festive period.
- 5.2** A commitment will be sought from the seven areas that match funding will be provided prior to the distribution of the grant.
- 5.3** The proposed fixed allocations in 2018/19, and ongoing until a further decision is made, will be as follows:

Area	2018/19
	£
Fleetwood	3,200
Cleveleys	1,000
Thornton	2,300
Poulton	3,200
Hambleton	2,300
Preesall with Knott End	3,200
Garstang	3,200
Total	18,400

6. Delegated functions

- 6.1** The matters referred to in this report are considered under the following executive function delegated to the Resources Portfolio Holder (as set out in Part 3 of the council's constitution): "To determine payment of grants to outside bodies within the Council's scheme and budget"

Financial and legal implications	
Finance	The proposals outlined in this report are within existing budgets and no additional costs are expected in relation to the change in process.
Legal	The Council has powers under section 137 of the Local Government Act 1972 and the overarching well-being power contained in Section 2 of the Local Government Act 2000 to incur expenditure to promote or improve the economic, social or environmental well-being of its area. There is no statutory provision to provide such funding, i.e. it is a discretionary service therefore must be exercised reasonably. Organisations will need to be properly constituted and ensure that they have public liability insurance of £10 million pounds in place before the funding can be released.

Other risks/implications: checklist

If there are significant implications arising from this report on any issues marked with a ✓ below, the report author will have consulted with the appropriate specialist officers on those implications and addressed them in the body of the report. There are no significant implications arising directly from this report, for those issues marked with a x.

risks/implications	✓ / x
community safety	x
equality and diversity	x
sustainability	x
health and safety	x

risks/implications	✓ / x
asset management	x
climate change	x
data protection	x

report author	telephone no	email	date
Mark Billington	01253 887456	mark.billington@wyre.gov.uk	24/05/2018

List of background papers:		
name of document	date	where available for inspection
None		

List of appendices

None

This page is intentionally left blank



Portfolio Holder Report

The portfolio holder will make a decision on this item after seven days have elapsed (including the date of publication).

Report of:	Portfolio Holder	Date of publication
Clare James, Head of Finance	Cllr Alan Vincent, Deputy Leader and Resources Portfolio Holder	31 May 2018

Local Lottery Consultation 2018

1. Purpose of report

- 1.1 To seek approval to undertake a consultation exercise with relevant stakeholders on a Local Lottery.

2. Outcomes

- 2.1 We will work with our partners (including Parish and Town Councils) to facilitate a different relationship with our residents and communities that encourages resilience, capacity and independence.

3. Recommendation

- 3.1 That approval be given to consult with relevant stakeholders on the creation of a Local Lottery.

4. Background

- 4.1 Voluntary and community organisations are often funded by grants from public bodies and charitable donations. In the current period of austerity and reduced central government funding for local authorities, such public funding for voluntary and community organisations is reducing. A local authority delivered lottery can become an additional income stream for the voluntary and community sector and provide much needed financial resources for good causes.
- 4.2 A Wyre Lottery has the potential to help local voluntary and community organisations by providing funding support. Maximising benefits to the community, a Wyre Lottery would typically see 60% of proceeds being given to good causes, either directly or via a general good causes fund, and none of the proceeds generated taken by the local authority. This

compares to approximately 28% of every £1 spent on a UK National Lottery ticket.

- 4.3** A Wyre Lottery would deliver benefits for local good causes as well as positive community engagement for the voluntary and community organisations and Council alike. In this way the Council could enable good causes to help themselves to become more sustainable.
- 4.4** Approximately 50 local authorities in the UK have or are in the process of setting up their own local lottery with Aylesbury Vale being the first to launch such a scheme in November 2015. The success of this and other local lotteries has established a proven procurement route and operational methodology. Depending on the outcome of the consultation exercise, this would be outlined in a future report.

5. Key issues and proposals

- 5.1** The consultation has been drafted to include the following questions:
- What type of group/organisation are you?
 - How is your group/organisation currently funded?
 - Would your group/organisation benefit from a local lottery?
 - Would your group/organisation be supportive of a local lottery?
 - Would your group/organisation be willing to promote the lottery to your supporters?
- 5.2** The consultation would be run online, maximising our established links via the Together We Make a Difference Network, and would target the following groups in particular:
- Town & Parish Councils;
 - Schools;
 - Sports Clubs;
 - Grant applicants;
 - Youth Clubs;
 - Community Associations;
 - Community Groups;
- 5.3** Comments from the consultation exercise will be taken into consideration and a further report will be published later in the year.

6. Delegated functions

- 6.1** The matters referred to in this report are considered under the following executive function delegated to the Resources Portfolio Holder (as set out in Part 3 of the council's constitution): "To determine payment of grants to outside bodies within the Council's Scheme and budget..."

Financial and legal implications	
Finance	The cost of carrying out the online consultation will be accommodated within existing budgets.
Legal	No legal implications associated with this report

Other risks/implications: checklist

If there are significant implications arising from this report on any issues marked with a ✓ below, the report author will have consulted with the appropriate specialist officers on those implications and addressed them in the body of the report. There are no significant implications arising directly from this report, for those issues marked with a x.

risks/implications	✓ / x
community safety	x
equality and diversity	x
sustainability	x
health and safety	x

risks/implications	✓ / x
asset management	x
climate change	x
data protection	x

report author	telephone no.	email	date
Clare James	01253 887308	Clare.james@wyre.gov.uk	04.05.2018

List of background papers:		
name of document	date	where available for inspection
None		

List of appendices

None

Arm/ph/re/cr/18/00005cj1

This page is intentionally left blank